

**Branchburg Township School District
REGULAR ACTION MEETING**

September 3, 2020

Board Meeting to be Live Streamed on YouTube

Executive Session - 6:30 p.m.

Public Meeting – 8:00 p.m.

MISSION STATEMENT

*The mission of the Branchburg Township School District and Community
is to inspire our children to learn, think, grow, and excel in life.*

VISION STATEMENT

“Excellence in Education”

I. CALL TO ORDER

II. ROLL CALL

III. EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting during which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

BE IT RESOLVED that the Board of Education of Branchburg now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or when such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

IV. PLEDGE OF ALLEGIANCE

V. STATEMENT OF ADEQUATE NOTICE AND WELCOME

Welcome to a meeting of the Board of Education of Branchburg. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Branchburg at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

VI. SUPERINTENDENT’S REPORT

- School Opening Update

VII. PUBLIC COMMENT – Agenda Items Only

Public comments are welcome at this time on any agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public questions and comments will be limited to 30 minutes. Thank you for your input.

VIII. GOVERNANCE

- Report – Terri Joyce

IX. POLICY AND REGULATIONS

- Report – Noah Horowitz

(ACTION) It is recommended that Item IX.A. be moved upon the recommendation of the Superintendent.

A. Policy and Regulations Second Reading		
Policy/Regulation	Title	Discussion
Policy1648	Pandemic Reopening and Recovery (M)	New
Policy 1648.02	Remote Learning Options for Families (M)	New

- **(ROLL CALL - ITEM IX.A.)**

X. EDUCATION

- Report – Olga Phelps

(ACTION) It is recommended that Items X.A. through X.E. be moved upon the recommendation of the Superintendent.

A. Approval of 2020-2021 Out of District Placement						
Program/Location	Account Number	Student ID #	SY Tuition	SY Extraordinary Services	SY Dates	Total Cost
The Midland School North Branch, NJ	11-000-100-562-03-109-000	5436371228	\$68,130	\$27,900	9/2/20-6/15/21	\$96,030

B. Approval of Speech and Language AAC Training					
Evaluator	Account Number	Student ID #	Cost (not to exceed)	Dates	Discussion
Lighthouse Speech and Language Flemington, NJ	11-000-219-320-03-181-340	3165361129	\$10,840	9/8/20-6/18/21	Speech/Language Therapy \$80 per .5 hour Vocabulary Development \$100 per hour

C. Approval of Related Service for 2020-2021 SY/ESY					
Evaluator	Account Number	Student ID #	Cost (not to exceed)	Dates	Discussion
Morris Union Jointure New Providence, NJ	11-000-100-562-03-105-000	6457474387	\$27,495	6/24/20-6/10/21	Speech/Language Services \$305 per hour Occupational Therapy Services \$255 per hour

D. Approval of Revision of Student Teacher						
Name	College/University	Certification	Location	Dates	From	To
Eyislentd Jimenez	The College of New Jersey	Elementary School Teacher in Grades K-5	WES	9/8/20-12/11/20	Cooperating Teacher Linda Abey	Cooperating Teacher Lisa Quinn

E. Approval of Vendor				
Vendor	Account Numbers	Cost	Dates	Discussion
Preferred Special Services, LLC	11-000-219-320-03-181-340	\$45 per .5 hour (not to exceed \$35,000)	9/08/20-6/30/21	Physical Therapy Services for IEP Students

(ROLL CALL - ITEMS X.A. through X.E.)

XI. HUMAN RESOURCES

- **Report** – Kristen Fabriczi

(ACTION) It is recommended that Items XI.A. through XI.N. be moved upon the recommendation of the Superintendent.

A. Approval of 2020-2021 School Improvement Panels

It is recommended that the Board approve the following School Improvement Panels to ensure, oversee and support the implementation of the District’s evaluation, professional development and mentoring policies.

Whiton Elementary School	Stony Brook Elementary School	Central Middle School
Michelle Dooley	Kathy Bontomase	Matthew Barbosa
Melissa Francescone	Toni Lynn Burke	Marie Cinque
Lauren Hall	Meghan Castellano	Wendy Michels
Heather Lilly	Kristen Kries	Danielle Puglisi
Colleen Repoli	Dianne Litts	Beth Stanton
Dee Shober	Heather Ziolkowski	Suzanne Updegrove

B. Approval of Resignation				
Name	Account Number	Position	Location	Effective Date
Roseann Podlaski	61-910-310-110-01-001	Lunchroom Aide	SBS	8/25/20

C. Approval of Maternity Leave				
Employee #	Account #	Type of Leave	Dates	Discussion
5597	11-120-100-101-01-012-060	Paid Maternity/Disability Leave of Absence NJ Family Leave Act/FMLA Unpaid Leave	12/1/20-2/4/21 2/5/21-5/7/21 5/8/21-5/31/21	Estimated date of return will be 6/1/21

D. Approval of Mentoring				
Name	Mentor	Fee	Dates	Discussion
Jaelyn Furnari	Deborah Glicklich	\$550	9/1/20-6/30/21	Fee to be paid by mentee via payroll deduction
Emily Hansen	Devra Hobbs	\$550	9/1/20-6/30/21	
Emily Loughman	Kristyn Perello	\$550	9/1/20-6/30/21	
Victoria Maldonado	Abbie Sutherland	\$550 (prorated)	9/1/20-12/2/20	
Karen Palko	Tara Forsyth	\$1000 (prorated)	9/1/20-11/20/20	
Ruth Plymers	Amanda Roper	\$1000 (prorated)	10/5/20-6/30/21	

E. Approval of Personnel							
Name	Account Number	Position	Location	Step/Level	Salary/Rate	Dates	Discussion
Melissa Donaway	11-120-100-101-01-012-090	Leave Replacement (no tenure accrual)	WES	1/BA	\$58,685 (prorated)	9/8/20- 9/21/20	Leave replacement for Employee #4647
Emily Hansen	11-213-100-101-01-057-020	Special Education Teacher	BCMS	1/BA	\$58,685	9/1/20- 6/30/21	Replacing Employee #5408
Lorien Holderbaum	11-213-100-101-01-057-060	Special Education Teacher	SBS	7/BA	\$62,160	9/1/20- 6/30/21	Replacing Employee #5821
Michele Leibowitz	11-130-100-101-01-021-020	Special Education Teacher	BCMS	7/212	\$68,610	9/1/20- 6/30/21	Replacing Employee #5531
Emily Lloyd	11-120-100-101-01-012-090	Leave Replacement (no tenure accrual)	WES	1/BA	\$58,685 (prorated)	9/2/20- 12/23/20	Replacing Employee #4485
Victoria Maldonado	11-120-100-101-01-012-060	Leave Replacement (no tenure accrual)	SBS	1/BA	\$58,685 (prorated)	9/1/20- 12/2/20	Leave replacement for Employee #4371
Karen Palko	11-120-100-101-01-012-090	Leave Replacement (no tenure accrual)	WES	1/BA	\$58,685 (prorated)	9/1/20- 11/20/20	Leave replacement for Employee #4023
Stephanie Phibbs	11-120-100-101-01-012-090	Leave Replacement (no tenure accrual)	WES	1/BA	\$58,685 (prorated)	9/1/20- 11/20/20	Leave replacement for Employee #4229

F. Approval of Leave				
Employee #	Account Number	Type of Leave	Dates	Discussion
4023	11-120-100-101-01-012-090	FFCRA	9/1/20-11/20/20	Estimated date of return will be 11/23/20
5347	11-213-100-101-01-057-090	FFCRA	9/1/20-10/9/20	Estimated date of return will be 10/12/20
4371	11-120-100-101-01-012-060	Accumulated Sick FFCRA	9/1/20-9/16/20 9/17/20-12/2/20	Estimated date of return will be 12/3/20
5884	11-204-100-106-01-059-090	Accumulated Sick FFCRA	9/8/20-9/17/20 (AM) 9/17/20 (PM)-12/7/20	Estimated date of return will be 12/8/20
5648	11-230-100-101-01-072-090	Accumulated Sick FFCRA	9/1/20-9/10/20 (AM) 9/10/20 (PM)-11/24/20	Estimated date of return will be 11/25/20
4485	11-120-100-101-01-012-090	FFCRA Paid Sick Leave	9/1/20-11/20/20 11/21/20-1/3/21	Estimated date of return will be 1/4/21
5329	11-215-100-106-01-059-090	FFCRA	9/1/20-9/30/20	Estimated date of return will be 10/1/20
4229	11-120-100-101-01-012-090	FFCRA	9/1/20-11/20/20	Estimated date of return will be 11/23/20
5572	11-120-100-101-01-012-090	FFCRA	9/1/20-10/2/20	Estimated date of return will be 10/5/20
5219	11-000-270-160-01-462	Paid Sick Leave	9/8/20-11/27/20	Estimated date of return will be 11/30/20
5772	11-000-217-106-01-000-090	Accumulated Sick FFCRA	9/8/20-9/21/20 9/22/20-10/16/20	Estimated date of return will be 10/19/20
5904	61-910-310-110-01-001	Unpaid Leave FFCRA Accumulated Sick Unpaid Leave FFCRA Accumulated Sick	9/8/20-9/11/20 9/14/20-9/15/20 9/16/20-9/18/20 9/21/20-9/25/20 9/29/20-9/29/20 9/30/20-10/2/20	Estimated date of return will be 10/5/20

F. Approval of Leave (continued)				
Employee #	Account Number	Type of Leave	Dates	Discussion
5889	61-910-310-110-01-001	FFCRA Unpaid Leave	9/8/20-9/21/20 9/22/20-11/27/20	Estimated date of return will be 11/30/20
5815	61-910-310-110-01-001	FFCRA Unpaid Leave	9/8/20-10/12/20 10/13/20-11/27/20	Estimated date of return will be 11/30/20 (subject to delivery of documentation)
4647	11-120-100-101-01-012-090	FFCRA	9/8/20-9/21/20	Estimated date of return will be 9/22/20 (subject to delivery of documentation)
4586	11-130-100-101-01-021-020	FFCRA	9/10/20-12/3/20	Estimated date of return will be 12/4/20 (subject to delivery of documentation)

G. Approval of Revision of Summer Curriculum Writing				
Name	Account Number	Position	From	To
Colleen Repoli	11-000-221-104-02-213-999	Summer Health Curriculum Writing	7/1/20-8/31/20	7/1/20-9/30/20

H. Approval of Summer/Fall Teacher Academy Presenter				
Name	Account Number	Position	Rate	Discussion
Alyssa Riva	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 6 hours	GoFormative for Language Acquisition

I Approval of Registered Behavior Technician Stipend			
Name	Account Number	Position	Stipend
Kim Gislao	11-000-217-106-01-000-090	Instructional Aide	\$1,000

J. Approval of Transfers				
Name	From	To	Dates	Discussion
Lindsay Atwell	Autism Aide (.5) PSD Aide (.5) 11-214-100-106-01-059 11-215-100-106-01-059-090	PSD Aide (.5) PK Inclusion Aide (.5) 11-215-100-106-01-059-090	9/1/20-6/30/21	NA
Meghan Castellano	Speech SBS 11-000-216-101-01-063-060	Speech SBS (.4) Speech BCMS (.6) 11-000-216-101-01-063-060 11-000-216-101-01-063-020	9/1/20-11/16/20	Coverage for a leave at BCMS
Alaine Cook	WES Resource Room 11-213-100-101-01-057-090	WES Resource Room (.6) SBS Resource Room (.4) 11-213-100-101-01-057-090 11-213-100-101-01-057-060	9/1/20-6/30/21	NA
Amy Garner	BCMS Resource Room (.5) SBS Resource Room (.5) 11-213-100-101-01-057-020 11-213-100-101-01-057-060	SBS Resource Room 11-213-100-101-01-057-060	9/1/20-6/30/21	NA
Debra Gesualdo	Speech WES 11-000-216-101-01-063-090	Speech WES (.6) Speech BCMS (.4) 11-000-216-101-01-063-090 11-000-216-101-01-063-020	9/1/20-11/16/20	Coverage for a leave at BCMS
Kim Gislao	Extraordinary Aide 11-000-217-106-01-000-090	Autism Aide 11-214-100-106-01-059	9/1/20-6/30/21	NA
Nicole Kotrba	LLD Aide 11-204-100-106-01-059-090	Resource Room Aide 11-213-100-106-01-057-090	9/1/20-6/30/21	NA
Zachariah Miracle	LLD (.5) Resource Room (.5) 11-204-100-101-01-054-020 11-213-100-101-01-057-020	Resource Room 11-213-100-101-01-057-020	9/1/20-6/30/21	NA
Faith Pederson	LLD Aide 11-204-100-106-01-059-090	Extraordinary Aide 11-000-217-106-01-000-090	9/1/20-6/30/21	NA

K. Approval of RTI Coordinators				
Name	Account #	Location	Rate	Dates
Kelly Boyle	20-231-200-101-02-649	WES	\$41 per hour (not to exceed 100 hours)	9/8/20-6/30/21
Lauren Knoke	20-231-200-101-02-649	SBS	\$41 per hour (not to exceed 100 hours)	9/8/20-6/30/21
Danielle Puglisi	20-231-200-101-02-649	BCMS	\$41 per hour (not to exceed 100 hours)	9/8/20-6/30/21

L. Approval of Title One Tutors					
Name	Account	Location	Position	Rate	Dates
Arianna Bellafiore	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Lauren Bockus	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Dawn Eelman	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Linda Kaminsky	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Joseph Larramendia	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Sue Mariani	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Marissa McKenna	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Brad Moor	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Cristina Pernini	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Danielle Puzzo	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Colleen Repoli	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Amy Roman	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Amanda Roper	20-231-100-101-02-648	WES	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Debbie Trubin	20-231-100-101-02-648	SBS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Coleen Barnett	20-231-100-101-02-648	SBS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Ludmila Battista	20-231-100-101-02-648	SBS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Stephanie Formus	20-231-100-101-02-648	SBS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Robert Katz	20-231-100-101-02-648	SBS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Abbie Sutherlin	20-231-100-101-02-648	SBS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
RandiLee Venturini	20-231-100-101-02-648	SBS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Kristen Cardona	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Paul Cutaneo	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Kathleen Gaston	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Michele Jordan	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Wendy Michels	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Zachariah Miracle	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Sonia Pereira	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Breanne Pratt	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21
Deborah Volpe	20-231-100-101-02-648	BCMS	Teacher	\$41 per hour (not to exceed \$2,542)	9/8/20-6/30/21

M. Approval of Revision of Personnel			
Name	Position	From	To
Ruth Pluymer	Leave Replacement	10/5/20-06/30/21 for Employee #5343 from account 11-230-100-101-01-072-090	09/01/20-10/2/20 for Employee #5572 from account 11-120-100-101-01-012-090 And 10/5/20-06/30/21 for Employee #5343 from account 11-230-100-101-01-072-090

N. Approval of Long-Term Administrative Substitutes				
Name	Account	Location	Rate	Dates
Elaine Ahedo	11-120-100-101-01-018-090	WES	\$95.00 per day	9/8/20 – until further notice
Katherine Aldabagh	11-000-217-106-01-000-020	BCMS	\$96.06 per day	9/8/20 – until further notice
Tanner Clark	11-120-100-101-01-018-060	SBS	\$95.00 per day	9/8/20 – until further notice
Teresa Gallo	11-120-100-101-01-018-060	SBS	\$95.00 per day	9/8/20 – until further notice
David Goldman	11-130-100-101-01-027-020	BCMS	\$95.00 per day	9/8/20 – until further notice
John Marsigliano	11-130-100-101-01-027-020	BCMS	\$95.00 per day	9/8/20 – until further notice
Karen Perlman	11-204-100-106-01-059-090	WES	\$95.00 per day	9/8/20 – until further notice
Cheryl Stedtler	11-120-100-101-01-018-090	WES	\$95.00 per day	9/8/20 – until further notice
LuAnn Wright	11-120-100-101-01-018-060	SBS	\$95.00 per day	9/8/20 – until further notice

(ROLL CALL – ITEMS XI.A. through XI.N.)

XII. BUSINESS

- **Report** – Charlie Tuma

(ACTION) It is recommended that Items XII.A. through XII.F. be moved upon the recommendation of the Superintendent.

A. Bill List

It is recommended that the Board approve the List of Bills for the period July 15, 2020 through July 31, 2020, totaling \$1,239,618.75, and for the period August 21, 2020 through September 3, 2020, totaling \$1,963,089.99, and ratify the Payroll for the period August 1, 2020 through August 14, 2020, totaling \$188,993.10, and for the period of August 15, 2020 through August 28, 2020, totaling \$188,855.74.

B. Secretary's Report

The Report of the Secretary for July has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Theresa Linskey, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for July 2020 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2020-2021 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report for the month of July 2020 be accepted and filed.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of July 2020.

E. Monthly Transfer Report

It is recommended that the Board approve the July 2020 Monthly Transfer Report.

F. Approval of Donation from Citi

It is recommended that the Board approve 30 personal protection kits, 30 cloth face masks and 25 backpacks with school supplies donated by Citi.

(ROLL CALL - ITEMS XII.A. through XII.F.)

XIII. PUBLIC COMMENT

XIV. BOARD LIAISON REPORTS

- Somerville Liaison/Board Member.....Kristen Fabriczi
- Parent Teachers Organization.....Noah Horowitz
- Somerset County Educational Services Commission.....Jonathan Sarles
- N.J.S.B.A./S.C.S.B.A Representative.....Vince Carpentier
- Branchburg Township Liaison.....Terri Joyce
- Emergency Management Planning Committee.....Rebecca Gensel
- Branchburg Education Foundation.....Keerti Purohit
- Board Delegate.....Terri Joyce

XV. BOARD FORUM

XVI. EXECUTIVE SESSION

XVII. ADJOURNMENT